



**Agenda**  
**Operational Steering Committee**  
**August 10, 2016**  
**7:15 a.m. Open Session**  
**Marin County Office of Education, Board Room**

**1.0 Call Public Session to Order**

Paul Johnson, Chair, Superintendent, Mill Valley School District

**Operational Steering Committee:**

Area 1: Valerie Pitts, Superintendent, Larkspur-Corte Madera School District

*Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD*

Area 2: John Carroll, Superintendent, Bolinas-Stinson Union School District

*Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Bolinas-Stinson SD*

Area 3: Paul Johnson, Superintendent, Mill Valley School District

*Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD*

Area 4: Tom Lohwasser, Superintendent, Dixie School District

*Area 4 includes Dixie SD, San Rafael Elementary SD, San Rafael High SD*

Area 5: Jim Hogeboom, Superintendent, Novato Unified School District

*Area 5 is the Novato Unified School District*

Area 6: Mary Jane Burke, Superintendent, Marin County Office of Education

*Area 6 includes the Marin County Office of Education, Lincoln SD, Laguna Joint SD, Union Joint SD, Nicasio SD*

**Marin County SELPA Staff:**

Jonathan Lenz, Director

Diane McNamara, Program Manager

Kelly Johnson, Assistant Program Manager

**2.0 Establishment of Quorum**

**3.0 Consent Agenda**

*(Members may remove items from the Consent Agenda)*

**3.1 Approval of Minutes from June 17, 2016 OSC Meeting**

**3.2 Approval of Agenda for August 10, 2016 OSC Meeting**

**4.0 Public Comment**

*Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.*

## **5.0 Information Items**

### **5.1 Related Service Provider Documentation**

*Information will be presented regarding the California Department of Education's notification regarding the need to provide documentation of the current certification or licensure authorizing the provision of the related service(s) assigned to school district personnel.*

### **5.2 California Department of Education Monitoring Activities and Supports**

*Information will be presented regarding the various special education monitoring activities and supports provided by the California Department of Education (CDE) to Local Educational Agencies (LEAs).*

### **5.3 2016-2017 Regionalized Service Delivery**

*Information will be presented regarding the regionalized special education services offered within the Marin County SELPA during the 2016-2017 school year.*

### **5.4 2016-2017 Professional Development Opportunities**

*Information will be presented regarding the professional development opportunities offered throughout the 2016-2017 school year.*

### **5.5 Marin County SELPA Special Education Advisory Committee Report**

*Information will be presented regarding the work of the Marin County SELPA's Special Education Advisory Committee.*

## **6.0 Discussion Items**

### **6.1 2016-2017 Marin County SELPA Goals**

*Information will be presented regarding the development of the 2016-2017 goals for the Marin County SELPA.*

## **7.0 SELPA Director's Report**

*Information, communication, and reports will be presented by the SELPA Director.*

## **8.0 Board Member Comments**

*Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.*

## **9.0 Future Planning**

### **9.1 Next Meeting Date: September 9, 2016 – 8:00 a.m.**

## **10.0 Adjournment**

*The Marin County SELPA is committed to making its Board meetings accessible to all persons. By request, alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate an individual with special needs to permit participation in a public meeting please contact the Marin County SELPA office via phone at (415) 499-5850 or submit electronic mail to [drogul@marinschools.org](mailto:drogul@marinschools.org).*

**Annotation – Agenda Items 3.1 & 3.2**  
**Operational Steering Committee**  
**August 10, 2016**

**Agenda Item**

- 3.1 Approval of Minutes from June 17, 2016 OSC Meeting
- 3.2 Approval of Agenda for August 10, 2016 OSC Meeting

**Item Type**

Action

**Summary of Key Issues**

The minutes of the June 17, 2016 OSC meeting and the agenda for the August 10, 2016 OSC meeting are presented for adoption.

**Summary of Previous OSC Action**

None

**Recommendation**

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

**Attachments to this Agenda Item**

Attachment 1: Minutes, Operational Steering Committee Meeting, June 17, 2016



**Agenda**  
**Operational Steering Committee**  
**June 17, 2016**  
**8:00 a.m. Open Session**  
**Marin County Office of Education, Board Room**  
***MINUTES***

**1.0 Call Public Session to Order**

Paul Johnson, Chair, Superintendent, Mill Valley School District

**Operational Steering Committee:**

Area 1: Valerie Pitts, Superintendent, Larkspur-Corte Madera School District

*Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD*

Area 2: John Carroll, Superintendent, Bolinas-Stinson Union School District

*Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Bolinas-Stinson SD*

Area 3: Paul Johnson, Superintendent, Mill Valley School District

*Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD*

Area 4: Mike Watenpaugh, Superintendent, San Rafael City Schools

*Area 4 includes Dixie SD, San Rafael Elementary SD, San Rafael High SD*

Area 5: Jim Hogeboom, Superintendent, Novato Unified School District

*Area 5 is the Novato Unified School District*

Area 6: Mary Jane Burke, Superintendent, Marin County Office of Education

*Area 6 includes the Marin County Office of Education, Lincoln SD, Laguna Joint SD, Union Joint SD, Nicasio SD*

**Marin County SELPA Staff:**

Jonathan Lenz, Director

Diane McNamara, Program Manager

*In attendance: Paul Johnson, Valerie Pitts, Mary Jane Burke, Mike Watenpaugh, and Rick Bagley*

**2.0 Establishment of Quorum**

*Quorum was established with five (5) Operational Steering Committee members.*

**3.0 Consent Agenda**

*(Members may remove items from the Consent Agenda)*

**3.1 Approval of Minutes from May 20, 2016 OSC Meeting**

**3.2 Approval of Agenda for June 17, 2016 OSC Meeting**

#### **4.0 Public Comment**

*Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.*

*No public comment.*

#### **5.0 Announcement of Closed Session Items**

*The Board will adjourn to closed session to conduct the evaluation of the SELPA Director per Government Code § 54957.*

*The OSC adjourned to closed session to conduct an evaluation of the SELPA Director.*

#### **6.0 Closed Session**

#### **7.0 Public Report on Closed Session Items**

*The OSC reported that the SELPA Director had been evaluated for the 2015-2016 school year.*

#### **8.0 Discussion Items**

##### **8.1 2016-2017 Special Education Strategic Plan Implementation Schedule**

*The implementation schedule for work related to the Special Education Strategic Plan during the 2016-2017 school year will be discussed.*

*The 2016-2017 Special Education Strategic Plan Implementation Schedule was shared with the OSC. The results of the FAP study will be shared with the Marin County Superintendents on August 10, 2016. Professional development opportunities during the 2016-2017 school year will include a Principal's Special Education Academy for administrators new to the position.*

#### **9.0 Information Items**

##### **9.1 2015-2017 SELPA Office Activities**

*An overview of the work that has been accomplished and is scheduled to be completed by the SELPA office during the 2015-2016 and 2016-2017 school years will be presented.*

*Projects that have been completed and projects that are scheduled to be completed during the 2016-2017 school year were shared with the OSC.*

##### **9.2 Marin County SELPA Special Education Advisory Committee Report**

*Information will be presented regarding the work of the Marin County SELPA's Special Education Advisory Committee.*

*The Marin County SELPA SEAC was not scheduled to convene in June 2016. No information was reported.*

## **10.0 SELPA Director's Report**

*Information, communication, and reports will be presented by the SELPA Director.*

*The SELPA Director shared information regarding the following:*

- *The SELPA remains in need of a facility for a regionalized middle school classroom for the 2016-2017 school year;*
- *The September OSC meeting needs to be rescheduled to September 9<sup>th</sup> at 8:00 am to avoid a scheduling conflict. An OSC meeting updated calendar will be sent reflecting this change.*
- *The cost containment language/process in the IEE policy needs additional work. A draft will be presented to the OSC for consideration during the 2016-2017 school year; and*
- *The possible relocation of the regionalized social/emotional/behavioral classroom continues to move forward. Discussions are continuing with the potential site. The next step will involve meeting with County officials to determine if the site can be approved for school usage.*

## **11.0 Board Member Comments**

*Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.*

*None*

## **11.0 Future Planning**

**11.1 Next Meeting Date: August 10, 2016 – 7:15 a.m.**

## **12.0 Adjournment**

*Meeting was adjourned at 9:38 am.*

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**Annotation – Agenda Item 5.1**  
**Operational Steering Committee**  
**August 10, 2016**

**Agenda Item**

5.1 Related Service Provider Documentation

**Item Type**

Information

**Summary of Key Issues**

The California Department of Education (CDE) has provided notification that commencing on July 1, 2016 Local Educational Agencies (LEAs) shall be required to provide documentation of the current certification or licensure of staff responsible for the provision of related special education services.

**Summary of Previous OSC Action**

None

**Recommendation**

None.

**Attachments to this Agenda Item**

Attachment 1: California Department of Education Memorandum Dated July 8, 2016

Date: July 8, 2016

Subject: Official Message from the Interim Director of Special Education

The California State Auditor recently completed an audit of selected local educational agencies (LEAs) and the California Department of Education (CDE). The focus of this audit was to determine the effectiveness of the state's transition of responsibilities for the provision of mental health related services from mental health agencies to LEAs, pursuant to Assembly Bill 114, Statutes of 2011. California State Auditor Report 2015-12, Student Mental Health Services, issued in January 2016, found that the LEAs reviewed "did not always maintain records to document the qualifications of their contracted personnel" (Report, p. 43). The report made a recommendation that the CDE "Should require all LEAs and SELPAs that hold [mental health services] contracts to annually obtain and retain copies of contractor personnel lists and the credentials or licenses for contractor personnel who provide mental health services to students in their respective LEA or SELPA" (Report, p. 61). This correspondence is to clarify the CDE's expectation that LEAs maintain documentation of the qualifications of individuals who provide related services, including mental health services, to students with disabilities.

California law establishes certification and licensure requirements for the provision of specific related services. *California Code of Regulations*, Title 5, Section 3051, et seq., provides a list of related services and the type(s) of certification and/or licensure authorizing the provision of each related service. The related services included in that regulatory section does not represent an exhaustive list, but it provides authorizing licensure information for most related services commonly provided. Also, other sections of state law may establish additional licensure and certification options for employers. LEAs assigning staff to provide related services are responsible for ensuring that all individuals providing related services to students meet state requirements.

The CDE is responsible for monitoring LEA implementation of federal and state requirements concerning the provision of instruction and related services to students with disabilities as established in those students' Individualized Education Program. Included in this responsibility is ensuring that individuals providing related services are appropriately qualified. In addressing this responsibility, the CDE must have the ability to identify the specific individuals assigned to provide related services and to review their certification, licensure, or other documentation demonstrating their qualification under state law. Consequently, effective July 1, 2016, the CDE will expect each LEA employing or contracting staff to provide related services to maintain appropriate documentation as noted below, available for CDE staff to review upon request.



## **LEAs Employing Individuals to Provide Related Services**

For instances in which the LEA directly employs staff to provide related services, the LEA will need to maintain:

1. A list of all individuals assigned to provide related services to students on behalf of the LEA, including each individual's name, title, type(s) of related services they are assigned to provide, and certification, licensure, or other education or training authorizing the provision of the related service(s) assigned;
2. For each individual listed pursuant to item 1, a copy of the current certification, licensure, or other documentation of appropriate education or training, authorizing the provision of the related service(s) assigned.

## **LEAs Contracting Nonpublic Schools or Agencies to Provide Related Services**

For instances in which an individual assigned by the LEA to provide related services is an employee of a nonpublic school or agency with which the LEA contracts for such services, the LEA will need to maintain:

1. A copy of the nonpublic school or agency's current CDE-issued certification document that includes an authorization to provide the related service(s) assigned; and,
2. A copy of the nonpublic school or agency's current list of staff qualified to provide related services, and the service(s) that each staff member is qualified to provide.

For instances in which an individual or entity assigned to provide related services is an employee or vendor of the state Department of Health Care Services (DHCS), or a local mental health agency that is a designee of DHCS, the LEA will need to maintain:

1. Documentation from the state or local mental health agency with whom the individual or entity is a contractor or vendor verifying that the contracting or vending relationship is current, and is for the same type(s) of related service as the individual or entity is providing for the LEA; and,
2. If the entity assigned to provide related services employs multiple individuals to provide related services, a current list of staff that the state or local mental health agency with whom the individual or entity is a contractor or vendor has confirmed are qualified to provide related services, and the service(s) that each staff member is qualified to provide.

## **SELPA's Providing Related Services On Behalf of LEAs**

For instances in which the LEA's Special Education Local Plan Area (SELPA) directly provides, or contracts for, the provision of related services to students for whom the LEA is responsible, the SELPA is identified as the LEA employing or contracting staff to provide related services. In these cases, the SELPA will need to maintain documentation of service provider qualifications. Specifically, in instances in which the SELPA directly employs staff to provide related services, the SELPA will need to maintain:

1. A list of all individuals assigned to provide related services to students on behalf of the SELPA, including each individual's name, title, type(s) of related services they are assigned to provide, and certification, licensure, or other education or training authorizing the provision of the related service(s) assigned;
2. For each individual listed pursuant to item 1, a copy of the current certification, licensure, or other documentation of appropriate education or training, authorizing the provision of the related service(s) assigned.

For instances in which the SELPA contracts for services with a nonpublic school or agency, or a contractor or vendor of DHCS or a local mental health agency that is a designee of DHCS, the SELPA will need to maintain the same documentation as other LEAs are required to maintain, as described above.

If you have any questions regarding this subject, please contact Jim Alford, Education Programs Consultant, Special Education Division, by phone at 916-327-8877 or by e-mail at [jalford@cde.ca.gov](mailto:jalford@cde.ca.gov).

**Annotation – Agenda Item 5.2  
Operational Steering Committee  
August 10, 2016**

**Agenda Item**

5.2 California Department of Education Monitoring Activities and Supports

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

Attachment 1: CDE Special Education Division Monitoring Activities and Supports

California Department of Education (CDE) Indicators Used in the Special Education Quality Assurance Process

Indicators	Reported Annually for the State	Reported Annually for each LEA	Used to Make Compliance Determinations	Used for Data Informed Noncompliance (DINC)	Used for Disproportionate Representation	Used for Significant Disproportionality	Selection of Districts for Performance Indicator Review (PIR)	Selection of Districts for Comprehensive Review (CR)
SPP 1 Graduation	X	X	X				X	X
SPP 2 Dropout	X	X	X				X	X
SPP 3 Assessment	X	X	X				X	X
SPP 4 Discipline	X	X	X		X	X	X	X
SPP 5 LRE	X	X	X			X	X	X
SPP 6 Preschool LRE	X	X	X					X
SPP 7 Preschool Assessment	X	X	X					X
SPP 8 Parent Involvement	X	X	X				X	X
SPP 9 Disproportionality Overall	X	X	X		X	X		X
SPP 10 Disproportionality by Disability	X	X	X		X	X		X
SPP 11 Initial Evaluation	X	X	X	X				X
SPP 12 C to B Transition	X	X	X	X				X
SPP 13 Secondary Transition	X	X	X	X				X
SPP 14 Post School Outcomes	X	X	X					X
SPP 15 Resolution Sessions	X						X	X
SPP 16 Mediation	X							
SPP 17 State Systemic Improvement Plans	X	X	X					
Audits			X					
Timely Correction			X					
Timely Reporting			X					
Annual IEP Timeline				X				
Triennial Review Timeline				X				

**California Department of Education (CDE) Indicators Used in the Special Education Quality Assurance Process**

Indicators	Monitoring Priority	Used to Select for Fiscal Reviews	Used to Select for Data Reviews	Used for Select for Health Inquiry	Used to Select for Critical Incident Inquiry
Timely and Compliant Submission of MOE	General Supervision	X			
Timely and Compliant Submission of Excess Cost	General Supervision	X			
Timely and Compliant Submission of Table 8	General Supervision	X			
Timely, Complete and Accurate Submission of CASEMIS Data	General Supervision		X		
Reduced Service and Increased Fund Balance for Mental Health	General Supervision			X	
Poor Indicator Outcomes for Students Receiving Mental Health Services	General Supervision			X	
Missing Data Regarding Related Services for Students Identified as having Emotional Disturbance	General Supervision			X	
Potential Compliance Issue Reported in Media	General Supervision				X

**Annotation – Agenda Item 5.3  
Operational Steering Committee  
August 10, 2016**

**Agenda Item**

5.3 2016-2017 Regionalized Service Delivery

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

Attachment 1: 2016-2017 Regionalized Service Delivery

**MCOE REGIONALIZED SPECIAL EDUCATION SERVICES: 2016 – 2017**

	PROGRAM/STRAND	DISTRICT OF LOCATION	SCHOOL SITE	GRADES
<b>EARLY INTERVENTION PROGRAMS</b>				
	EARLY START	MCOE	Magnolia Park	Birth - 3
	AUT	MCOE	Marindale	PreK
	AUT	MCOE	Marindale	PreK
	NSD/DHH	MCOE	Magnolia Park	PreK
	NSD	MCOE	Magnolia Park	PreK
	SD	MCOE	Marindale	PreK
	SD	MCOE	Marindale	PreK
	SDA	SAUSALITO MARIN CITY	Willow Creek	PreK - 1
	AUT	NOVATO	Lu Sutton	PreK - K
	AUT	NOVATO	Lynwood	PreK- 2
	SD	NOVATO	Olive	PreK - 2
<b>ELEMENTARY PROGRAMS</b>				
	AUT	MILL VALLEY	Edna Maguire	TK - 3
	SD	DIXIE	Vallecito	TK - 4
	SD	NOVATO	Olive	3 - 5
	SD AAC	SAN RAFAEL	Venetia Valley	TK - 5
	SD AAC	SAN RAFAEL	Venetia Valley	5 - 8
	AUT	SAN RAFAEL	Glenwood	3 - 5
	SD	NOVATO	San Jose MS	6 - 8
	AUT	LAGUNITAS	Lagunitas MS	6 - 8
<b>SECONDARY/ TRANSITION PROGRAMS</b>				
	SDA	MILL VALLEY	Mill Valley MS	5 - 8
	ED	SAN RAFAEL	Braun	6 - 8
	SD	SAN RAFAEL	Terra Linda HS	9 - 12
	SD	TUHSD	Tamalpais HS	9 - 12
	SD	TUHSD	Redwood HS	9 - 12+
	AUT	TUHSD	Redwood HS	8 - 12
	ED	SAN RAFAEL	Braun	9 - 12
	SD/AUT	MCOE	Grant Grover	12+
	SD	MCOE	Grant Grover	12+
	SD	MCOE	Grant Grover	12+
	SD	COLLEGE OF MARIN	IVC	12+
<b>ITINERANT SERVICES</b>				
	Resource Specialist	Rurals	Various	K-8
	Visual Impairment	Various	Various	K-12
	Deaf and Hard of Hearing	Various	Various	K-12

**Annotation – Agenda Item 5.4**  
**Operational Steering Committee**  
**August 10, 2016**

**Agenda Item**

5.4 2016-2017 Professional Development Opportunities

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

Attachment 1: 2016-2017 Professional Development Opportunities



# Marin County SELPA

## 2016-2017 Professional Development Opportunities

### AUGUST

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#### *The Special Education Process for Principals*

##### *Session 1: Putting Your Compliant Foot Forward*

Session 1:

1<sup>st</sup> 12:00 – 4:30 pm; or

5<sup>th</sup> 8:00 am – 12:30 pm; or

29<sup>th</sup> 8:00 am – 12:30 pm

#### *Rorschach Ink Blot Training*

Three Day Session:

8<sup>th</sup> 9:00 am - 4:00 pm;

9<sup>th</sup> 9:00 am - 4:00 pm; and

10<sup>th</sup> 9:00 am - 4:00 pm

#### *SEIS for New Teachers*

11<sup>th</sup> 8:30 am - 3:30 pm; or

25<sup>th</sup> 8:30 am - 3:30 pm

#### *SEIS Refresher*

16<sup>th</sup> 1:00 pm – 4:00 pm; or

23<sup>rd</sup> 1:00 pm – 4:00 pm

### SEPTEMBER

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#### *Diagnostic Center North: Cognitive Behavioral Interventions in the Classroom*

7<sup>th</sup> 1:00 pm - 4:00 pm

#### *Assistive Technology: What it is and How to Make Sure it is a Part of Every Student's IEP*

15<sup>th</sup> 3:30 pm -5:00 pm

#### *The Special Education Process for Principals*

##### *Session 2: New Referrals*

Session 2:

14<sup>th</sup> 3:30 pm – 5:00 pm; or

15<sup>th</sup> 3:30 pm – 5:00 pm

#### *SEIS for New Teachers*

16<sup>th</sup> 8:30 pm - 3:30 pm; or

25<sup>th</sup> 8:30 pm - 3:30 pm

#### *Behavioral Intervention &*

##### *Emergency Intervention Training*

21<sup>st</sup> 3:30 pm - 5:30 pm

### OCTOBER

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#### *The Special Education Process for Principals*

##### *Session 3: Developing a Compliant IEP Part 1*

3<sup>rd</sup> 3:30 pm – 5:00 pm; or

11<sup>th</sup> 3:30 pm – 5:00 pm

#### *Assistive Technology: What it is and How to Make Sure it is a Part of Every Student's IEP*

10<sup>th</sup> 3:30 pm – 5:00

#### *Focusing on Special Circumstances Assistant (SCA) Part 1 of 4*

Part 1:

12<sup>th</sup> Part 1- 3:30 – 5:30 pm

### NOVEMBER

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#### *PENT Cadre: Implementation Science*

Dates TBD

#### *SEIS 2.0*

Dates TBD

#### *Diagnostic Center North: How do I help with Behavior? How to Effectively Use Prompting to Decrease Problem Behavior and Increase Student Independence*

2<sup>nd</sup> 12:30 pm - 4:00 pm

#### *The Special Education Process for Principals*

##### *Session 4: Developing a Compliant IEP Part 2*

15<sup>th</sup> 3:30 pm – 5:00 pm; or

17<sup>th</sup> 3:30 pm – 5:00 pm

#### *Diagnostic Center North: Executive Functions: Assessment Implications to Support the Student*

30<sup>th</sup> 1:00 pm – 4:00 pm

### DECEMBER

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#### *SEIS 2.0*

Dates TBD

#### *Focusing on Special Circumstances Assistant (SCA) Part 2 of 4*

Part 2:

14<sup>th</sup> 3:30 pm – 5:30 pm

# Marin County SELPA

## 2016-2017 Professional Development Opportunities

### JANUARY

*PENT Cadre: Direct Treatment Protocols*

Dates TBD

*Diagnostic Center North: Assessment and Evidence-Based Interventions for Anxiety, Stress, Trauma*

11<sup>th</sup> 12:00pm – 4:00 pm

### FEBRUARY

*Special Education Ed Camp*

*General Ed and Special Ed Collaboration*

Dates TBD

### MARCH

*Focusing on Special Circumstances Assistant (SCA)*

*Part 3 of 4*

Part 3:

1<sup>st</sup> 3:30 pm – 5:30 pm

*The ABC's of AT: How to Assess the Assistive Technology Needs of Every Student*

27<sup>th</sup> 3:30 pm – 5:00 pm

### APRIL

*CAPTAIN Cadre: Evidenced Based Practices in Autism*

Dates TBD

*Diagnostic Center North-Planning Effective Literacy Instruction for Struggling Readers*

5<sup>th</sup> 9:00 am – 12:00 pm

*The ABC's of AT: How to Assess the Assistive Technology Needs of Every Student*

11<sup>th</sup> 3:30 pm – 5:00 pm

*Focusing on Special Circumstances Assistant (SCA) Part 4 of 4*

26<sup>th</sup> 3:30 pm – 5:30 pm

### MAY

*School-Age Fluency: Review of Current Research*

27<sup>th</sup> 9:00 am - 1:00 pm



**Annotation – Agenda Item 5.5  
Operational Steering Committee  
August 10, 2016**

**Agenda Item**

5.5 Marin County SELPA Special Education Advisory Committee Report

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

None

**Annotation – Agenda Item 6.1  
Operational Steering Committee  
August 10, 2016**

**Agenda Item**

6.1 2016-2017 Marin County SELPA Goals

**Item Type**

Information

**Summary of Key Issues**

None

**Summary of Previous OSC Action**

None

**Recommendation**

None

**Attachments to this Agenda Item**

Attachment 1: 2016-2017 Marin County SELPA Goals

# Marin County SELPA

2016-2017 Goals

**DRAFT**

**Facilities**

**Domain:** *Facilities*

**Goal:** *Address the SELPA's long-term regionalized facility needs.*

**Task/Activity:** Convene the SELPA Facilities subcommittee

**Timeline:** August 2016

**Evidence of Completion:** Subcommittee membership/Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Project 2017-2020 regionalized facility needs

**Timeline:** September 2016

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Vet subcommittee recommendations

**Timeline:** October - December 2016

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Present regionalized Facilities Plan amendments to the OSC for consideration

**Timeline:** January 2017

**Evidence of Completion:** Recommendation to the OSC

**Responsibility:** SELPA Office/Director

DRAFT

## Fiscal Management



**Domain:** *Fiscal Management*

**Goal:** *Ensure prudent use of the SELPA's AB 602 entitlement.*

**Task/Activity:** Present Fiscal Allocation Plan (FAP) study finding to the OSC, BAC, ASC, and SEAC

**Timeline:** August 2016

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Identify FAP study recommendations to move forward for further consideration

**Timeline:** September 2016

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Establish FAP subcommittee recommendations to vet recommendations

**Timeline:** October 2016

**Evidence of Completion:** Subcommittee membership/Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Vet FAP subcommittee recommendations

**Timeline:** November - January 2017

**Evidence of Completion:** Meeting Materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Present first reading of Marin County SELPA FAP amendments to the OSC

**Timeline:** February 2017

**Evidence of Completion:** Recommendation to the OSC

**Responsibility:** SELPA Office/Director

DRAFT

**Professional Development**

DRAFT

**Domain:** Professional Development

**Goal:** Make available relevant, timely, and engaging professional development opportunities.

**Task/Activity:** Survey the field to determine professional development needs

**Timeline:** August 2016

**Evidence of Completion:** Survey results

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Collate survey responses for ASC consideration/discussion and identify appropriate professional development opportunities

**Timeline:** September - October 2016

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Host Special Education Ed Camp – General Education and Special Education Collaboration

**Timeline:** February 2017

**Evidence of Completion:** Event materials/Attendance roster

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Debrief Ed Camp outcomes with stakeholders

**Timeline:** March 2017

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Form special education/general education teacher cohort to discuss professional development needs and activities related to collaboration

**Timeline:** April 2017

**Evidence of Completion:** Cohort membership/meeting materials

**Responsibility:** SELPA Office/Director

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**Task/Activity:** Draft 2017-2018 professional development activities related to special education and general education collaboration

**Timeline:** May 2017

**Evidence of Completion:** Meeting materials

**Responsibility:** SELPA Office/Director